

SAVANNAH LANDINGS

HOMEOWNERS ASSOCIATION, INC.

Special Board of Directors Meeting November 5, 2018 Meeting Minutes

1. Call to Order

The meeting was called to order by President, Donald H. Jones at 7:00 p.m. It was confirmed that the meeting notice was posted at least 48 hours in advance. Board members Diana Portillo, Faye Peavyhouse and Susan Martin were also present (Carol Galloway was not present). It was determined that a quorum was established.

2. Roof Replacement – Award Bid

This meeting was called for the Board of Directors to open sealed bids from Affordable Roofing, American Roofing, Watertight Roofing, Shingle Masters Roofing, and Westfall Roofing. The Board's goal was to decide which roofing company had the lowest bid and all of the requirements as stated in the RFP. In order to keep bids secret, Donald requested that bids be labeled A, B, C, D, E, and F.

After opening all bids, it was determined that bid F was the lowest bid at \$950,000 for all roofs and that would include the peel and stick underlayment.

On Motion: Duly made by Susan, second by Diana and carried unanimously.

Resolve: To accept Bid F as presented.

Donald asked Diana to inform McNeil Management of the winning bid so that they would contact the winning roofer and the other roofers that were not chosen.

3. Additional Items

Donald asked board members to discuss our accomplishments from 2018 and future plans in 2019 at our next board meeting so that we can post them on our website.

Betty Cutting brought up the subject of having the red mulch installed before the holidays as it has been in past years. Fran Durrance responded that it was planned for January due to time constraints of Green Bandit as they are trying to finish up projects that need to be done in 2018. Donald also responded to Betty that we should follow what was done in the past. Fran agreed to check with Green Bandit to see what could be done to accomplish the mulch being done.

4. Adjournment

On Motion: Duly made by Diana, second by Faye and carried unanimously.

Resolve: To adjourn the meeting at 8:25 p.m.

Minutes prepared by Diana Portillo, Vice President


