

SAVANNAH LANDINGS

HOMEOWNERS ASSOCIATION, INC.

Clubhouse Reservation Agreement

Resident Name: _____ Phone #: _____

Unit Address: _____

Date/Time of Event: _____ # of Attendees: _____

Type of Event: _____

Special Provisions:

1. _____
2. _____
3. _____

Clubhouse Reservation Rules & Regulations

- Clubhouse reservations are required for all private events and must be approved in advance by a member of the Social Committee.
- Reservation agreements must be submitted at least fifteen (15) days prior to the event.
- Association social events will take precedence during scheduling.
- The maximum capacity in the clubhouse is:
 - 50 people for a sit down event with multiple tables
 - 70 people for events that are not sit down
 - 90 people for meetings
- **Use of the pool and office space is not included when reserving the clubhouse.**
- A check in the amount of \$150 is required for a deposit. The check should be made payable to the Savannah Landings Homeowners Association and returned along with this form to the management company. The check must be from a resident with the resident's phone number and address clearly indicated on the check.
- The reserving party must be present throughout the event and must ensure that the clubhouse is cleaned, vacated and secured at the conclusion of the event, by no later than 10:00 PM.
- All rental or extra furniture associated with the event must be removed by NOON on the day following the event.
- The reserving party will be responsible for the conduct of ALL event attendees.

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- The clubhouse will be inspected by a committee member before and after each event, to ensure proper cleanup and approve return of the security deposit. A member of the social committee may request that the resident be present for these inspections. The cost of any repairs or maintenance due to damage incurred will be deducted from the security deposit. Additionally, the resident reserving the clubhouse will pay any repairs above the \$150 deposit. (Subject to the Board of Directors determination.)
- No smoking is allowed.
- No pets are allowed.
- The Savannah Landings Homeowners' Association, Inc. bears no responsibility for any liabilities resulting from injuries or damages created by any of the event attendees.
- The use of alcohol must be approved in advance by the Association. Under age drinking is not allowed.
- Due to limited guest parking all parking of vehicles beyond the capacity at the clubhouse lot must be parked on one side of the street to allow passage of emergency vehicles.
- Please notify the Community Manager regarding any problems with the facility.
- Report any trespassers to the Hillsborough County Sheriff at 813-635-8040.

THE UNDERSIGNED RESIDENT HEREBY AGREES TO ABIDE BY THE RULES & REGULATIONS AS LISTED ABOVE:

Resident Signature: _____

Date Submitted: _____

Approved By: _____

Date Approved: _____

McNeil Management Services, Inc.
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